



# Essential Roofer Checklist

**30 Essential Points You  
MUST Check Before  
Choosing a Roofer!**



# 30 Essential Points You MUST Check Before Choosing a Roofer!

Contractor  
of  
Choice



1. Are they QBCC licensed?– Oversee and direct all work to ensure the work is of a high standard and free of defects. Complies with the correct plans and specifications and building codes.

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2. Are they insured? Do they have work cover, public liability, and property insurance?

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3. Have safety precautions in place to abide with WHS requirements?

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4. Provide a contract to be signed with scope of works?

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5. Do they have a private certified assessor?

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6. Organise all forms required, building approvals necessary and QBCC home warranty insurance?

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7. Obtain an engineering certificate 12 if applicable and provide a form 21 to council submitted on your behalf?

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8. Use genuine Colorbond Steel products and material?

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9. Are they local to the area and have a local office?

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10. Use licensed and insured contractors?

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Licencing/ Safety and Compliance  
Locality



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Contractor  
of  
Choice

Sunstate  
Roofing  
Services

Locality

11. Do they support the local community - sponsorships, purchase from local vendors and suppliers?

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12. Have an understand of the building code and have a certificate IV in building and construction?

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13. Are they friendly and feel trustworthy?

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14. Do they have experience in the industry and have been well established for many years?

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15. Have a good reputation in the area, Facebook and Google Reviews?

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16. Do they have client testimonials/ Google reviews? If so how many 5-star Google reviews do they have?

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17. Do they have local houses you can drive past to vie jobs completed?

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18. Do they have social media: Facebook, Instagram, and YouTube?

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19. Is administration easily contactable?

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20. Offer free detailed quotes and professional roof report?

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Reputation/ Trustworthy



## 30 Essential Points You MUST Check Before Choosing a Roofer!

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Sunstate  
Roofing  
Services

Professionalism and communication

21. Excellent communication via phone, text message and email?

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22. Provide complete transparency of roofing procedure? i.e. folder of procedures, warranties, and roof replacement processes?

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23. Do they have employee standards i.e. No smoking, are respectful and display correct behaviour onsite?

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24. Do they run through the quote and scope of works for a complete understanding of the works?

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25. Do they organise all co-ordination of licensed trades for the roofing works?

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26. Do they provide service reconnection of any electrical wiring, solar panels, and hot water systems with licensed trades?

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27. Maintain a safe and tidy workplace and remove all rubbish in a timely manner?

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28. Do they provide before and after photos or videos of previous jobs?

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29. Provide a completion folder with all required documents at completion of works with photos and drone footage?

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30. Do they have branding and a website?

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# Have More Questions? Let Us Help!

Have any questions about this checklist? Contact our friendly team today on 07 5370 9444 or via email at [contactus@sunstateroofing.com.au](mailto:contactus@sunstateroofing.com.au).

**Sunstate  
Roofing  
Services**

[www.sunstateroofing.com.au](http://www.sunstateroofing.com.au)